



## **COMPANY PROFILE**

COMPANY NAME	Akram Saleem & Co Chartered Accountants
NAME OF PARTNERS	i) Muhammad Akram Chaudhry ACA ii) Muhammad Saleem Chaudhri FCA
OFFICES INCHARGE ADDRESS AND CONTACT NUMBERS	<u>LAHORE OFFICE</u> Muhammad Saleem Chaudhri FCA 187 Ata Turk Block, New Garden Town, Lahore Ph: 042-35846607-08 Fax:042-5952046 Cell No: 0321-8401151 E.mail:saleem@ascpk.com  <u>FAISALABAD OFFICE</u> Muhammad Akram Chaudrhy-ACA Kuwait Plaza, Soosan Road, Madina Town, Faisalabad. Ph & fax: 041-8724323
PARTNERS MEMBERSHIP AND FIRM REGISTRATION	i) Muhammad Akram Chaudhry -ACA Reg No. 2620 ii) Muhammad Saleem Chaudhri -FCA Reg No 2395 iii) Dated of establishment of Firm April 19,2007



**COMPANY PROFILE**  
of  
**AKRAM SALEEM & Co**  
(A firm of Chartered Accountants approved  
by  
**The Institute of Chartered Accountants of Pakistan**  
for public practice)

Akram Saleem & Co. is a Chartered Accountancy firm established by the experienced chartered accountants during the year **2007**. The partners possessing specialist knowledge across all facets of private, public and corporate accounting and having more than 18 years of grueling, hardcore and penetrating experience in the areas of **Statutory Audits, Internal Audits, Company Law Matters, Direct and Indirect Taxations and Practical experience of managing financial matters including short term and long term and lease finance, accounting, import, export and much more**. The firm is predominantly setup for practice in the above mentioned specialized areas of expertise of the partners for the small, medium and large scale of business entities in industrial and services sector both at retail and corporate level.

We operate in complete computerized environment and have well qualified, highly trained and strongly motivated man power. These include professionally qualified personnel. We are having our own training centre which not only impart training to our staff before absorbing them into the employment of the firm but also provide continuous training to keep ourselves abreast of all changes and developments in the fields in which we deal.

We are maintaining a panel of high caliber, richly experienced and well trained VRS, retired ex-bankers whose services are availed on need base. We also have Chartered Accountants on our live list, specialized in different fields.

We always aim to payback many times more to our clients. Infact, our endeavor is to give money's value in real commercial terms. We are starving for growth and expansion which is what people are looking for world over.



Our **clients' utmost satisfaction** is our objective and mission. Our vision is to serve wide spectrum of Pakistan Industry. We want to become highly professional, most reliable and immensely respected in the field. We follow path of uncompromising **integrity and honesty. We strongly state that no rules can buy or band us.** We have high morals and supreme ethics. We hold ourselves responsible to the profession, clients, society at large and to the nation. Our commitments are forever and for all with whom we deal. We are confident that with above, the **success** is a natural process. The values, we are pursuing are our strength and vigor which keep us driving and that is the hallmark of our progress.

We believe that our continuing success is in large due to the fact that we strive to really get to know our clients. In working closely with you we aim to offer the best service we can to meet all your financial and accounting requirements with an objective to developing quality long-term relationships. We are not just about providing accountancy services as you know them, but are about offering you the best expertise, advise and mentoring assistance we can assist you with your ventures.

The firm has a dynamic and forward-thinking, and has continuous growth and expansion, along with its clients, based on a philosophy of close working relationships and delivering a high degree of personal and dedicated service.

The benefits we bring to our clients are as follows:

- \* Saving money, not just in taxes but throughout business operations by improving profitability.
- \* Saving valuable time by preparing the right financial analysis before it is needed. We target to complete year end financial statements for our clients within 2 1/2 months of the year end.
- \* Control over business and financial affairs through budgeting and timely information.
- \* We utilize income splitting techniques, management companies, family trusts and health and welfare trusts to save tax for our clients.

### **Our philosophy is simple**

To provide the most up to date and relevant financial skills and advice possible for your business in a manner that will enhance your quality of life, wealth and business profitability.



## **SERVICES**

Service is paramount in our practice. Our firm offers a wide range of services to our individual and business clients. Our clients benefit from personalized, quality service that is beyond comparison. Telephone calls and Email requests are answered promptly and correspondence is dealt with as a matter of priority, for we recognize that time is the most important thing both for clients and us. The affairs of each client are under the control of a hands-on partner and a fully qualified manager to ensure a high level, in depth, consistent and worry free friendly service.

**At Akram Saleem & Co** we're not just interested in the accounts and balances of a business, we get involved in improving business performance and assist in the achievement of business and personal goals. Our depth of commercial knowledge and experience, coupled with the quality of our relationships with clients, allows us to add value through expert business planning, as well as financial problem solving.

The need for well rounded business advice is met by our comprehensive range of services. We have listed the services that we offer to our clients, together with a brief description which is by no means comprehensive; please feel free to inquire about a service if you do not see it listed.

- \* Statutory audit under the Companies Ordinance 1984 of limited companies and other organizations.
- \* Internal audit and investigation assignments as per management desire.
- \* Income Tax related matters including processing NTN requests, filling monthly/yearly with holding tax statements, annual income tax returns, appearing before the tax authorities for assessments and filling appeals and assistance for tax audit and other tax advisory services.
- \* Sales tax and Federal Excise Duty related matters including processing GST registration requests, filling monthly/yearly sales tax returns, appearing before the tax authorities for assessments and filling appeals and assistance for tax audit and other tax advisory services.
- \* Incorporation of limited companies with Securities and Exchange Commission of Pakistan, filling Annual Form. A & 29 and other matters regarding change of name, allotment of new shares, change in Memorandum and Articles of Association, issuance of certified copies, directors election and all other matters relating to SECP



- \* Financial Planning, management consultancy and internal control system.
- \* Preparation of procedural manual and mentoring system and its implementation.
- \* Assistance, guidance and support for designing and development of ERP system.
- \* Preparation of Financial Statements, budget planning, projected cash flow and its monitoring.
- \* Designing and implementing Accounting and costing system
- \* Bookkeeping services at lower cost than company hired full time employees under the guidance of accounting experts.
- \* Financing Proposals for representation with financial institutions on behalf of customers.
- \* Business start up planning and advisory services.



## PARTNER'S NAME AND WORK EXPERIENCE

Name	Muhammad Saleem Chaudhri
Qualification	Chartered Accountant –FCA
Experience	19 Years
Work History	<p>Running Audit firm Akram Saleem &amp; Co Chartered Accountants since May 2007 and providing internal and external audit services, Income Tax and Sales Tax services, Book Keeping, Management Consultancy, Incorporation of private limited Companies with SECP and handling other corporate matters with SECP of large to small size industry.</p> <p>Served the industry from 1989 to March 2009 and left the Job as Group General Manager Finance and Taxation.</p> <p>Completed article as trainee student of chartered accountant from Hameed Chaudhri &amp; Co Chartered Accountants from November 1984 to May 1989</p>

Name	Muhammad Akram
Qualification	Chartered Accountant-ACA
Experience	20 Years
Work History	<p>Running Audit firm Akram and &amp; Company Chartered Accountants since 2000 and joined Akram Saleem &amp; Co in May 2007 to provide internal and external audit services, Income Tax and Sales Tax services, Book Keeping, Management Consultancy, Incorporation of private limited Companies with SECP and handling other corporate matters with SECP of large to small size industry.</p>



## **OUR CLIENTS**

**CHARTERED ACCOUNTANCY, AUDIT, TAXATION , CORPORATE,  
MANAGEMENT CONSULTANCY AND BOOK KEEPING SERVICE  
PROVIDED TO VARIOUS INDUSTRIES**

No.	Client Name	Nature of Business	Scope of our engagement and period
1	Mr. Cod Pakistan (Pvt) Ltd	Fast Food Restaurant having U.K based Franchise. Currently having 7 branches in Lahore, Islamabad, Sialkot and planed to increase this number to 61 by the end of 2010.	Statutory auditor. Income tax, sales tax and corporate matters since 2007
2	Breeze Frost Industries (Pvt) Ltd	Manufacturer of air conditioner and refrigerators parts.	Statutory auditor and Income tax, since 2008
3	Always Forging (Pvt) Ltd	Manufacturer of auto parts	Incorporation of company, Statutory auditor. Income tax, and corporate matters since 2008
4	Always Engineering (Pvt) Ltd	Fabricator and installer of suger, cement and other chemical industrial tanks and supply lines etc	Incorporation of company, Statutory auditor. Income tax, and corporate matters since 2008
5	Golden Textile Mills Ltd	Yarn Producer	Internal auditor and management consultants since 2008
6	Empire Textile Mills (Pvt) Ltd	Yarn producer	Internal auditor since 2008
7	Texllenger Mills (Pvt) Ltd	Yarn Producer	Statutory auditor. Income tax, sales tax and corporate matters since 2009

8	Pakistan Guarantee Insurance Ltd	Insurance	Special assignment to compile financial record for the period from 2001 to 2008
9	Assets Plus (Pvt) Ltd	T.V Channel Operator	Special assignment to compile financial record for the period from 2006 to 2008 and future auditor, tax advisors and consultants
10	Xinhua Mall	Running Shopping Mall and constructing five star hotel	Internal auditor for the period from 2006 to June 2008 and future internal auditor
11	WBM (PVT) Ltd	Manufacturer and exporter of Salt Lamps and other allied salt products.	Statutory auditor. Income tax, and corporate matters since 2008
12	Caylex Pharmaceuticals (Pvt) Ltd	Producer of Life Saving Drugs	Statutory auditor. Income tax, and corporate matters since 2008
13	Omar Industries	Manufacturer of Parts for Honda Motor Cycle	Book Keeping and handing income tax and sales tax matters since May 2007
14	Precision Mates	Manufacturer of Plastic Parts for Auto industry, air-conditioner, refrigerator, and washing machine and Mold Maker	Book Keeping and handing income tax and sales tax matters since May 2007
15	MMTI Marketing Pakistan (Pvt) Ltd	Printing and managing advertizing hording on latest technique	Statutory auditor since 2007
16	Farrukh Brothers	Importers, exporters and supplier of Textile Machinery	Income tax, Sales tax and consultancy



			matters since June 2009
17	Pioneer Jute Mills (Pvt) Ltd	Manufacturer of jute bags	Auditor since 2007
18	Madina Poly Packages	Manufacturer of PP bags	Auditor since 2007
19	AL-Rehman Meat Processors (Pvt.) Ltd	Slaughter House and Meat Exporters	Incorporation of company, Statutory auditor. Income tax, and corporate matters since 2008
20	WORKMASTER (PVT.) Ltd	Construction contractor, architect and designer	Incorporation of company, Statutory auditor. Income tax, and corporate matters since 2008
21	SJS (Pvt) Ltd	Construction of Dams, Roads, Building and Power Generation	Statutory auditor. Income tax, and corporate matters since 2008
22	CNS Engineering	Importer of UPS, Complete Data center solution provider to Banking network, multinational companies and other organizations	Management consultant , Income Tax and Sales Tax Advisor since 2007
23	CNS Technologies Pakistan (Pvt) Ltd	Data Ware house installation, and allied services	Incorporation of company, Statutory auditor and corporate matters since 2008
24	Corporate Experts (Pvt) Ltd		Handling corporate matters since 2008
25	Ajmal Nawaz Associates (Pvt) Ltd	Insurance Surveyor	Statutory auditor. Income tax, and corporate matters since 2009
26	Closseum Pvt Ltd	Insurance Surveyor	Statutory auditor. Income tax, and corporate matters since 2009

27	Kabi International Travels & Tourism smc-Pvt Ltd	National and International Travels and Tourism services provider	Statutory auditor. Income tax, and corporate matters since 2009
28	Naeemuddin Pvt Ltd	Insurance Surveyor	Statutory auditor. Income tax, and corporate matters since 2009
29	AZM Pvt Ltd	Insurance Surveyor	Statutory auditor. Income tax, and corporate matters since 2009
30	Marsad & CO Pvt Ltd	Insurance Surveyor	Statutory auditor. Income tax, and corporate matters since 2009
31	Purity Pvt Ltd	Insurance Surveyor	Statutory auditor. Income tax, and corporate matters since 2009
32	Anmol Paper Mills (Pvt) Ltd	Producer of quality paper	Statutory auditor. Income tax, and corporate matters since 2009
33	Leading Technologies (Pvt) Ltd	General Order supplier	Statutory auditor. Income tax, and corporate matters since 2009
34	Unique Embroidery (Pvt.) Ltd	Producer of embroidered Cloth	Statutory auditor. Income tax, and corporate matters since 2008
35	Spell Fujiya International	Importer of CCTV Cameras	Statutory auditor. Income tax, and corporate matters since 2008
36	SKS Agro Rice Processing Mills (Pvt.) Ltd	Rice Processing and Exports	Statutory auditor. Income tax, and

			corporate matters since 2008
37	S. K. S. Rice (pvt.) Limited	Rice Processing and Exports	Statutory auditor. Income tax, and corporate matters since 2008
38	Netmag publications	Publisher and distributor of IT magazine	Statutory auditor. since 2008
39	Makhdoom international (pvt) Ltd	Printer	Statutory auditor since 2009
40	Fujiya Technologies (Pvt) Ltd	Assemblers and supplier of air-conditioners and security systems	Statutory auditor since 2008
41	Apex Engineers Private Limited	Fabricators and installers of Petrol Pumps work stations	Statutory auditor since 2008
42	Cnclear Technologies (Pvt) Ltd	Importer and selling of CNC Machines	Statutory Auditor since 2008
43	Starfish Pakistan Trust	Managing International donors fund	Auditors since 2008
44	WBM Foundation	In incorporation process	Incorporation of foundation under section 42 of the companies Ordinance 1984.
45	The Sterling Foundation Trust	Running School at Johar Town Lahore	Statutory Auditors since 2009



## **MISCELLANEOUS**

### **SUPPORT STAFF**

The company has sufficient staff to honour our commitments right on time through quality services in a professional way and is dedicated, honest and have wide range of professional experience and good zeal of knowledge.

### **CLIENT SECRACY**

Akram Saleem & Co is a professional firm and well aware how to maintain the client secrecy. Any information shared at ASC platform and document either obtained during our auditing process or for any other assignment (whether managed through us or not) be always kept secret and never ever misused. We take it as granted and did not use as a tool for any financial /non financial benefit.

### **CLIENT RECORD**

All the original record of the client is kept under trust and available for his custody at any time when he deemed necessary or to terminate our services subject to clearance of our dues for the jobs completed as per agreed term.